

Minutes

Tuesday, November 15, 2022
D10 Como Community
Council Board Meeting



This meeting will take place hybrid at the Como Streetcar Station (1224 Lexington Pkwy) and also via video conferencing and telephone access, access details below.

I. Call to Order - 7:18 PM (Board Chair, Jenne Nelson)

II. Land Acknowledgement

- A. "We are standing on the ancestral lands of the Dakota People. We want to acknowledge the Ojibwe, the Ho Chunk, and the other nations of people who also called this place home. We pay respects to their elders past and present. Please take a moment to consider the treaties made by the tribal nations that entitle non-Native people to live and work on traditional Native lands. Consider the many legacies of violence, displacement, migration, and settlement that bring us together here today. And please join us in uncovering such truths at any and all public events." - *Excerpt from the acknowledgement given in the USDAC Honor Native Land Guide - edited to reflect MN tribes.*

III. Introductions (name and neighborhood) ([Digital Sign-In Sheet](#) - [Sub-district Map](#)) - 7:15-7:20

In Attendance:

- **In Person:**
- **Mark Mahachek**
- **Jonathan Harem**
- **Shevek McKee**
- **Jenne Nelson**
- **Zoom:**
- **Maggie Zimmerman**
- **Chad Smith**
- **KC Alberg**
- **Benjamin Kowalsky-Grahek**
- **Morgan Weinert**
- **Abby Gold**
- **Sarah Reuter**
- **Jeremy Rappaport**

Community Members

- **In Person:**
- **Mike Ireland**
- **Zoom:**
- **Lauren Erchul McCabe**
- **Laura Oyen**
- **Chad Hermes**

IV. Community

A. Community Input (open floor) - 7:20-7:30

Mike Ireland - Amy Brendmoen posted that the garbage can at the fishing pier at the south end had been removed. The city will replace the bin. Only one trash can is still on the pedestrian path. In the summer there are 7-8 of them. 3 trash cans within the parking lot area.

Laura Oyen - Neighborhood Relations and Neighborhood History: talked to students at st kates. Students want to work up some pages on the website that would be accessible in Hmong, Somali and Spanish using demographic information. Will forward information to Shevek.

V. Board Business - 7:30-8:30

A. Consent Agenda

Items listed under the Consent Agenda are enacted by one motion, items can be removed for individual discussion and vote by request

- Agenda
- October/November board and committee minutes
- (Non-Financial Action Items from committees):
 - N/A

MOVED: jenne

SECOND: Morgan

Passed unanimously

B. Action Items

- [2023-25 Streetcar Station Lease](#) (Officers)

MOVED: JENNE NELSON

SECOND: KC Alberg

Passed unanimously

- [Trusted Cultural Community Messenger Funding](#) (Environment committee)

MOVED: BENJAMIN J KOWALSKY-GRAHEK

Passed unanimously

- [Refreshments for Concert at Como by the Lake](#) (Neighborhood Relations committee)

MOVED: SARAH REUTER

Passed Unanimously

- *Anything from Land Use meeting*

C. Applicants for At-Large Vacancies (3)

- [Applicant Statements Doc](#)
- Laura Oyen
- Gita Ghei (*absent*)
- Chad Hermes
- Lauren Erchul McCabe'

Laura Oyen appointed to Subdistrict 1 seat

MOVED: JENNE NELSON

SECOND: SARAH

Passed Unanimously

Appoint Chad Hermes and Lauren Erchul McCabe to two open At Large Seats

MOVED: JENNE NELSON

SECONDED: ABBY GOLD

Passed Unanimously

D. Information

- Subdistrict 1 and At-Large board vacancies
- Committee budget proposals
 - [Env. Budget Proposal](#)
 - [NRC Budget Proposal](#)
 - [Land Use Budget Proposal](#)
- Cat Beltmann leaving City District Council Coordinator Position

- Shevek taking vacation Nov. 21-Dec. 2

E. Discussion

Breakout rooms, then report back to the full group.

- [GiveMN Fundraising Activity](#) (2 pages)

See Fundraising Activity sheet for record of minutes.

1



- [From GiveMN Guide to Fundraising Campaigns](#) (13 pages)

F. Closing

- New Business

Fundraising meeting on the 22nd at 6:30 PM

We have an active Give the Max page. Give to the Max is this Thursday.

We should do something fun so we are going to the Halftime Rec on December 16th. 5pm?

VI. Adjourn - 8:31

JOIN MEETING INFO

Zoom Meeting Link:

<https://us06web.zoom.us/j/81656456655?pwd=NERqazkOdUsxbndRRNm9INHVS0HIBQT09>

Meeting ID: 816 5645 6655 **Passcode:** 1234567

One tap mobile: +13017158592,,81656456655#,,,,*1234567#

Call in to meeting: +1 312 626 6799

UPCOMING EVENTS

- Now - [Como Thanksgiving Fundraiser](#)
- Oct & Nov [Como Curb Cleanup](#)
- Dec. 7, 9am-3pm [Community Blood Drive](#) (Wednesday)
- Feb. 4 - [D10 North Dale Rec Event](#) (Save the date!)
- More upcoming events at district10comopark.org/Events

UPCOMING MEETINGS

- Dec. 7, 6pm - Environment Committee
- Dec. 7, 7:15pm - Neighborhood Relations Committee
- Dec. 20, 6pm - Land Use Committee
- Dec. 20, 7:15pm - D10 Board Meeting

About D10 Meetings

RESPECT: D10 meetings are open to ALL community members. Please respect other voices and opinions. Try to keep discussion input brief and leave space for those who aren't as comfortable speaking up at public meetings (if you've already spoken on a subject or asked a question, give others a chance before you speak again).

VIRTUAL/HYBRID: Technology has increased our reach to more people, but as we adjust to new features, it's important to keep other's experience in mind. Please use the raise hand feature or indicate in the chat if you'd like to speak, and know that those attending in person can't always see the chat comments. Our board and meeting leaders are all volunteers, and are still learning and adapting to new meeting tech as well, please bear with us as we work to improve our meetings!

MOTIONS: D10 uses Robert's Rules of order, often especially relaxed in committee meetings, but occasionally motions are brought to the floor, mostly for action items (below). Our bylaws state that D10 community members in attendance are members of committees, except disciplinary committees, with the right to make motions, vote, and speak in debate.

- Motions require a first ("I move to..."),
- A second ("I second the motion"),
- Then, following "any additional discussion", the motion is voted on.
- *Note: All community members in attendance may vote in D10 committees.*

ACTION ITEMS: These are an important part of our organization process, but can be confusing at first. Action Items approved at committee meetings are sent to the full D10 board for approval. Board members may bring Action Items (AIs) to the board independently as well, but AIs approved by

2

committees only require a second at board meetings. You can view many examples of past action items [here on Google Drive](#).

QUORUM: This is a term that refers to meeting attendance and whether a meeting is considered "official". [D10 bylaws](#) define quorum for committee meetings as "a majority of the D10 Board members" assigned to the committee. In practice, this becomes a mostly semantic matter, as we still hold a meeting even if quorum is not met, notes are still taken and submitted to the board. Motions and votes cannot be made, but Action Items could be submitted to the full board individually by any board members present.

MISC. GLOSSARY: D10 meetings often use acronyms or reference partner organizations and City departments, as well as ongoing projects that new attendees might not be familiar with. Below are links for common references, if there's anything you think should be added, please ask or email info@district10comopark.org.

- [D10 Sub-Districts](#)
- [DSI - St. Paul Department of Safety & Inspections](#)
- [St. Paul Public Works Department](#)
- [PED - St. Paul Planning & Economic Development Department](#)
- [St. Paul Parks & Recreation](#)

D10 Como Community Council - NOTES

Officer Meeting 12/'22

December 12, 2022 / 7:00 PM / Zoom

Attendance:

Jenne Nelson, Matt Keliher, Dan Edgerton, Shevek McKee

NEW BUSINESS

- **Board Meeting (December 20 - [Draft Agenda](#))**
 - Action Items
 - [Committee Assignments](#) (officers)
 - Solidifying new board member assignments, moving Environment chairs
 - [D10 Budget \(Draft 2023 Budget\)](#) (officers/Treasurer)
 - Went through budget changes. Adjusted some of the ongoing expenses to align more with previous year actuals.
 - Matt has connected with our accountant about proposed healthcare stipend, we're not set up for it to be taken pre-tax so it would be taxed as income. Covering payroll tax would be approximately another \$500/yr.
 - He's still exploring options for setting up an HRA account process. There are pros and cons for going through that process. Even in a best case scenario we couldn't get something set up for 2023.
 - We wish we could do more with benefits, but this shows an earnest effort.
 - There was an inter-district effort for employee healthcare a few years ago, Jenne has been looking into it a little.
 - Shevek will try to connect again with D12 about covering some of this.
 - We should clarify the fiduciary responsibilities of board members including not meeting our fundraising goals.
 - [2023 Board Scheduling \(Draft Schedule\)](#) (officers)
 - Close the office 12/26-12/30
 - Jenne will write up action item, to include pay for staff.
 - Discussion Topic - N/A End the meeting early
 - January: ? Recruiting ([Idea Doc](#))
- **D10 Secretary Position**
 - Ben Kowalsky-Grahek is interested/willing to fill the role
 - Will have an election for the position to confirm change.
 - Suggestion that we should solidify process for board appointments - vote in closed session at the end of the meeting.

OL' BUSINESS

- **Fundraising**
 - Meeting update (Jenne- will look for another member of the fundraising group to give this update)
 - Will update at the board meeting as well.
 - Group met again at the end of November. Movement on putting together messaging to businesses. Going through MCN grant directory, working on a calendar and narrowing targets. Will need to engage board members on writing/research/relationship building.
 - Meeting tomorrow to work on spring scheduling.
- **Hybrid/Meeting Schedule "Trial" Period**
 - [D10 Schedule/Hybrid Meeting Feedback](#)
 - Have pushed this at committee meetings and included in newsletter.

UPDATES

- **Financials**

- D10 was Awarded St. Paul Jaycees Grant (\$2500)
- Sept-Oct City reimbursement came (\$13,793.09)
- Citywide Drop-off base/reimbursement came (\$2130)
- Lawns to Legumes reimbursement came (\$12,559.52)
- City All-In Recycling Final Report Submitted (\$1500)
- Thanksgiving Donations - *Pass Through* (\$1960.20 from 50 donors)
 - This is pass through money and has already been distributed to NESC Block Nurse Program, Lyngblomsten, and Booth Brown House.
- Give to the Max Donations (\$1026.55 from 22 donors)
- Neighborhood History Project was not awarded MNHS Grant
 - MNHS gave lots of feedback and Neighborhood History folks plan to apply again in a few months.
- **D11 Hamline-Midway Coalition** - Executive Director leaving
 - Started shortly after Shevek did. Outgoing director is a Como resident and has been involved with D10 work in the past.
- **Ward 5** - [Amy Brendmoen not running in 2023](#)
- **On the D10 Radar**
 - 2023 Audit ([Link to 2021 Action Item](#))
 - 2023 [Honor Roll](#)

UPCOMING EVENTS

- Now - [Como Holiday Decoration Showcase](#)
- Feb. 4 - [D10 North Dale Rec Event](#) (Save the date!)
- More upcoming events at district10comopark.org/Events

UPCOMING MEETINGS

- Dec. 20, 6pm - Land Use Committee
- Dec. 20, 7:15pm - D10 Board Meeting
- Jan. 4, 6pm - Environment Committee
- Jan. 4, 7:15pm - Neighborhood Relations Committee
- Jan. 11, 7pm - Officer Meeting

Committees

Land Use Committee 11/'22

November 15, 2022 – 6:00 PM

Como Streetcar Station and [Zoom\(Link\)](#) – (Call-in info below)

Attendance:

Via Zoom: Maggie Zimmerman, KC Ahlberg, Chad Smith, Chad Hermes, Anne Thom, Georganne Krause, Randy Newton, Sofia Lykke, Laura Oyen

In Person: Shevek McKee, Jonathan Herum, Betty Conley, Jenne Nelson

AGENDA

- Call to Order
- Welcome and Introductions ([Digital Sign-In Sheet](#) - [Sub-district Map](#))
- Adopt The Agenda

COMMUNITY SECTION

Community participants can bring topics & concerns

NEW BUSINESS

- **Traffic Calming Discussion**
 - *Guests:*
 - *Randy Newton (Traffic Engineer, St. Paul Public Works, Paint The Pavement Program)*
 - Discussion: Randy Newton from St. Paul Public Works presented. His office gets daily driving behavior complaints from all neighborhoods and all types of roads. They have noticed a significant increase in aggressive driving in the last two years, and a corresponding increase in accidents. Traffic enforcement is very minimal in the city, and he would like to get that back. Funding is the great limiter. Design choices are being made to encourage slower speeds and emphasize safety of pedestrians and cyclists, but changes to arterial streets get prioritized due to their heavy use. Randy has a meeting with county traffic engineers every two weeks to stay connected and collaborate, as Ramsey County is responsible for many roads through the city. Physical changes like a stop sign or crosswalk bump out require a look from engineers as well as a petition. Paint the Pavement also requires a petition. District Councils have a role in certain requests, but we would like to increase our presence and raise our collective voices to find workable solutions. Even if the ideal solution is out of reach, “something” can be a stopgap/better than “nothing.”
 - pw-trafficgeometrics@ci.stpaul.mn.us/651-266-6200 for complaints, concerns, etc.
- **2023 committee budget**
 - [Draft budget for discussion](#)
 - Committee Budget Request due November 30
 - [2023 calendar for discussion](#)

UPDATES

- **Ted's Recreation** (1084 Larpenteur): **Liquor Licenses** are up for renewal Jan. 31. (Ward 5)
- **Bole Ethiopian Cuisine** (1341 Pascal Como): **Liquor Licenses** are up for renewal Jan. 7. (Ward 4)
- **Carter's BP** (623 Como): **Gas Station License** is up for renewal Dec. 29. (Ward 5)
- **Speedway** (950 Lexington): **Gas Station and Malt Off-Sale Licenses** are up for renewal Dec. 1. (Ward 5)

**While license renewal dates serve as community reminders, feedback on a business license can be submitted at any time.*

UPCOMING EVENTS

- Now - [Como Thanksgiving Fundraiser](#)
- Oct & Nov [Como Curb Cleanup](#)
- Dec. 7, 9am-3pm [Community Blood Drive](#) (Wednesday)
- Feb. 4 - [D10 North Dale Rec Event](#) (Save the date!)
- More upcoming events at district10comopark.org/Events

UPCOMING MEETINGS

- Nov. 15, 7:15pm - D10 Board Meeting
- Dec. 7, 6pm - Environment Committee
- Dec. 7, 7:15pm - Neighborhood Relations Committee
- Dec. 20, 6pm - Land Use Committee
- Dec. 20, 7:15pm - D10 Board Meeting

Zoom Meeting Link (Recurring)

<https://us06web.zoom.us/j/81656456655?pwd=NERqazk0dUsxbndRNm9INHVS0HIBQT09>

Meeting ID: 816 5645 6655

Passcode: 1234567

One tap mobile: +13017158592,,81656456655#,,,*1234567#

Call in to meeting: +1 312 626 6799

Environment Committee 12/'22

December 7, 2022 - 6:00 PM

Como Streetcar Station and [Zoom\(Link\)](#) - 6:03

Attendance:

In-Person:

Alfred Kouth
Shevek McKee
Julie Rasmussen

Zoom:

Benjamin Kowalsky Grahek
Emilie Snell-Rood
Jeremy Rappaport
Gordy Wrobel
Jessica Williams
Michael Ireland
Willaim Lipkin
Julie Ann Wegscheid
William/Bill Lipkin
Julia Brokaw
Elizabeth/Betsy David
Lauren Agnew
Dawn Lamm

AGENDA

- Call to Order
- [Land Acknowledgement](#)
- Welcome and Introductions ([Digital Sign-In Sheet](#) - [Sub-district Map](#))
- Adopt the Agenda

COMMUNITY SECTION

Community participants can bring topics & concerns

Jeremy Rappapot

- *Fundraising for District 10 – There is a nearby community that contracts to get native plants to people at local community markets and uses those as fundraising*
- *Jessica: Can we leverage the Lawns to Legumes for a seed swap/root stock swap*
- *Dawn with Como Seed Library*

NEW BUSINESS

- **Lawns to Legumes: Front/Jameson Lot**
 - Guests:
 - **Emilie Snell-Rood** (Associate Professor and Associate Head of the Department of Ecology, Evolution and Behavior at the University of Minnesota)
 - **Julia Brokaw** (PhD Candidate, Department of Entomology at the University of Minnesota)
 - **Saint Paullinators of South Como**
 - Introduction to the Saint Paullinators & Project
 -
 - History of the Site

- Proposal & Potential Research Opportunity
- Community Engagement
- Q&A

OLD BUSINESS

- [Curb Cleanup](#) - Results/Debrief
 - 27 people signed up
 - Half reported their results
 - Please encourage neighbors to send their results
 - Shevek will have totals next month

UPDATES

- Street Sweeping Sign Messaging (*Mike Ireland*)
 - 2019 we put in a partner grant we put in for CRWD and SP for signage about positive signing around the lake for street sweeping purposes
 - Was difficult to get done due
 - CRWD is going through different sources
 - Now the signage is out and up
- Benches and tables thrown into the lake (*Mike Ireland*)
- Garbage bins around the lake (*Mike Ireland*)
 - Bins have been removed from around the lake
- Beulah Compost Site Volunteer Opportunity (*Shevek McKee*)
 - We have a contract for the Beulah compost food scraps site. We do snow clearing and supply it with bags. There is a team of volunteers that take a week each month to resupply. This year we have fewer volunteers. We need a single volunteer to supply the site.

VOLUNTEER OPPORTUNITY.
- [D10 Schedule/Hybrid Meeting Feedback](#)

UPCOMING EVENTS

- Now - [Como Holiday Decoration Showcase](#)
- Feb. 4 - [D10 North Dale Rec Event](#) (Save the date!)
- More upcoming events at district10comopark.org/Events

UPCOMING MEETINGS

- Dec. 7, 7:15pm - Neighborhood Relations Committee
- Dec. 20, 6pm - Land Use Committee
- Dec. 20, 7:15pm - D10 Board Meeting
- Jan. 4, 6pm - Environment Committee
- Jan. 4, 7:15pm - Neighborhood Relations Committee

ADJOURNED 7:17 PM

Neighborhood Relations Committee 12/'22

December 7, 2022 - 7:15 PM

Como Streetcar Station and [Zoom](#)

AGENDA

- Call to Order -
- Welcome and Introductions ([Digital Sign-In Sheet](#) - [Sub-district Map](#))
 - In-Person: Shevek McKee; On Zoom: Jessica Willman, Sarah Reuter, Laura Oyen, Abby Gold, Lizzy Cantley
 - Community: On Zoom: Summer Schwintek (St. Kate's Student), Dawn Lamm, Julie Ann Wegscheid, Mike Ireland
- Adopt The Agenda -

COMMUNITY SECTION

Summer Schwintek - nursing student at St. Kate's. Interested in Public Health and equity in accessibility to health care. Possible ways to use her skills to help/engage with D10.

- Created road/yard signs with Spanish, Hmong, and Somali
- Has worked with Chelsea Heights Principal and there seems to be a strong interest in sharing these with families that are interested to have them in their yard
- Looking for funding for printing, about \$10 a piece, also price cuts the more you order
- Current version is a rough draft, final copies with other visual and language options will be coming.
- Summer's class ends on Tuesday, but willing to stay engaged if we want help with implementation
- Possible follow up in January?

OLD BUSINESS

- [Thanksgiving Drive](#) *Recap/Debrief*
 - We set out to get around \$1500-2000. Our official total was \$1960. We provided funding to Nurse Block Program and they provided 80 meals to seniors, other funding went to Lyngblomsten (Thanksgiving event) and Booth Brown House (buying winter clothing)
 - Although slower, it still felt successful and something we can continue in the future
 - Thank you card writing party can happen soon to people that donated
- Holiday Decoration Showcase
 - Map but no competition
 - Door hangers available at street car station to use to nominate neighbors (it's also available to download on the website)
 - There are less people signed up this year so we really need to spread the word
- North Dale Event Planning - Feb. 4, 10am-Noon
 - Winter event, some indoor and some outdoor things.
 - Partnering with Parks and Rec
 - Outside: Snow shoes, cross country skis, ice skating rink, and bonfire pits

- Inside:
 - pancake breakfast - Bethel lutheran has volunteered to buy, serve, volunteer, clean up.
 - Other half: IDEAS NEEDED
 - Como history?
 - Craft/kids activity?
 - Knit and crochet clinic?
 - Library? Story Walk?
 - Quilt Coloring?
 - Microgreens table/demo?
 - Tabeling - Shevek has been reaching out, sharing information about event participation to city organizations which really helps with showing that we are fulfilling the agreement to participate/engage with community organizations. We could really start putting out the call at the beginning of the year (after holidays) and we can take tablers up to 2 weeks prior
 - General Conversation sounds like we are leaning towards the knitting/winter crafting focus. Start looking for knitters/teachers that would be willing to engage and participate with their event.
 - Board member name tags/shirts?
 - Name tags, with an engagement portion (stickers showing information about individuals to be conversation starters)
- 2023 Fundraising - We did not do an in depth update due to time.

NEW BUSINESS

- SPPS Connections (Lizzy) - SPPS has an enrollment committee that has the action step to reach out to and engage with City District Councils. Jessica reached out to Uriah Ward (SPPS board member) to connect on how we can be helpful and Shevek heard from someone via email. SPPS will likely be looking to share info in District newsletters and possibly participate in our sub district events.

UPDATES

- Jaycee Grant (Jessica)
 - We were granted \$2500
 - 100% for sub district events
 - Will focus on community partnerships, paying artists/musicians, and community meals
- December Concert at Como by the Lake
 - Not sure if it is happening
 - Hoped it would be open to the greater community, but we haven't heard anything.
 - Supposed to be Next Friday at 1pm
 - Mounds Park Academy choir to sing
- [D10 Schedule/Hybrid Meeting Feedback](#)
- Como History Project:
 - Laura will be going and listening to presentations from St. Kates tomorrow so more information to come from that listening.

UPCOMING D10 EVENTS

- Now - [Como Holiday Decoration Showcase](#)
- Feb. 4 - [D10 North Dale Rec Event](#) (Save the date!)
- More upcoming events at district10comopark.org/Events

UPCOMING D10 MEETINGS

- Dec. 20, 6pm - Land Use Committee
- Dec. 20, 7:15pm - D10 Board Meeting
- Jan. 4, 6pm - Environment Committee
- Jan. 4, 7:15pm - Neighborhood Relations Committee

Action Items

Action Item

DATE:

December 12, 2022

FROM:

Officers

ITEM:

Committee Assignments

ACTION REQUESTED:

In accordance with the Bylaws (Article V Section 2e and Article IX Section 7), the Board ratifies the following committee assignments:

- **Environment:** **Board Co-Chair:** Abby Gold, **Community Co-Chair:** Mike Ireland
Members: Jeremy C. Rappaport, Mark Machacek
- **Land Use:** **Chair:** Maggie Zimmerman. **Members:** Chad Smith, KC Ahlberg, Jonathan Herum, Chad Hermes
- **Neighborhood Relations:** **Chair:** Sarah Reuter. **Members:** Morgan Weinert, Lizzy Cantley, Laura Oyen, Laruen Erchul McCabe

BACKGROUND/RATIONALE:

Under the terms of the Bylaws, all Board members who are not officers must participate in one of the district council's standing committees. It is attendance by these Board members that determines whether or not a committee meeting achieves quorum. The chair appoints committee members with "the advice and consent of the Board."

IMPLEMENTATION:

In accordance with the Bylaws (Article IX Section 6), committee assignments take effect immediately and remain in effect until seven days after the 2023 annual meeting.

ISSUES UNRESOLVED OR YET TO BE DETERMINED:

Action Item

DATE:

December 13, 2022

FROM:

Officers

ITEM:

Office Holiday 12/26-12/30

ACTION REQUESTED:

Moved: The board approves closing the D10 office for the entire week of December 26th to December 30th, 2023.

BACKGROUND/RATIONALE:

The week of 12/26-12/30 falls between major holidays, Christmas Day and New Year's Day, during which many offices are completely or partially closed and a majority of staff and volunteers will take time off from work and community responsibilities. Because much of the work of the Como Community Council is done in partnership with external organizations and community volunteers, this week typically has a low workload. To thank our staff and encourage them to take time off, we propose to close the Como Community Council office as a paid holiday from 12/26 to 12/30.

IMPLEMENTATION:

The holiday schedule will be posted in D10 communications channels and staff will update their calendars accordingly.

ISSUES UNRESOLVED OR YET TO BE DETERMINED:

None

Action Item

DATE:

December 12, 2022

FROM:

Officers

ITEM:

2023 D10 Board Scheduling

ACTION REQUESTED:

Moved: The D10 Board of Directors will use the 2023 Board Volunteer Schedule to help support D10 meetings and events.

BACKGROUND/RATIONALE:

Before the pandemic, D10 board members were assigned shifts to work public hours at the Streetcar Station on Sundays. This is no longer a requirement of our lease, but with our more robust Community Event schedule and the implementation of hybrid meetings, a new need for a planned and balanced volunteering schedule has presented itself.

This schedule is not comprehensive of all volunteer needs but is intended to set a baseline for spreading out the workload. Board members with more capacity are encouraged to participate as much as they are willing and able...and bring friends and family!

IMPLEMENTATION:

The following schedule has been produced with shifts for helping staff host regular monthly meetings at the Streetcar Station. In addition, board members are assigned to help with their sub-district's Community Event and each event has a committee (or officers) assigned to table the event. How this work is carried out is flexible, doesn't always require attending events day-of, and shifts can be traded to accommodate personal scheduling conflicts.

Shifts after April are pending the election and will be altered w/ whomever fills the seat, as will At-Large event assignments.

 2023 D10 Board Volunteer Schedule Draft

ISSUES UNRESOLVED OR YET TO BE DETERMINED:

This is something new we're trying, there will be problems and we will adapt to work them out.

2023 D10 Board Volunteer Schedule Draft

January
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 1/4/23 Jenne N.
Tue, 1/17/23 Chad S.

April
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 4/5/23 Mark M.
Tue, 4/18/23 KC A.

July
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 7/5/23 Ben K.G.
Tue, 7/18/23 Jonathan H.
Streetcar Station Ice Cream Social
Fri, 7/7/23
<i>Plan for 4pm-9pm</i>
Subdist. 2 Seat: Dan E.
Subdist. 2 Seat: Maggie Z.
At-Large SD4s: Jonathan H,
Abby G, Mark M, Chad S
Officers Will Table Event

October
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 10/4/23 Sarah R.
Tue, 10/17/23 Chad S.
Tilden Park Harvest Festival
Sat, 10/7/23
<i>Plan for ?pm-?pm</i>
Subdist. 1 Seat: Laura O.
Subdist. 1 Seat: Morgan W.
At-Large SD4s: Jeremy R, Sarah R.
Land Use Will Table Event

February
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 2/1/23 Sarah R.
Tue, 2/21/23 Matt K.
North Dale Blizzard Breakfast Event
Sat, 2/4/23
<i>Plan for 8:30am-1pm</i>
Subdist. 3 Seat: Lizzy C.
Subdist. 3 Seat: KC A.
At-Large SD3s: Jenne N.
N'hood Rel. Will Table Event

May
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 5/3/23 Abby G.
Tue, 5/16/23 Jonathan H.
Orchard Rec Pick-Up & Party
Sat, 5/13/23
<i>Plan for ?pm-?pm</i>
Subdist. 4 Seat: Ben K.G.
Subdist. 4 Seat: Matt K.
At-Large SD4s: Lauren EM, Chad H.
Environment Will Table Event

August
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 8/2/23 Lauren E.M.
Tue, 8/15/23 Chad H.

November
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 11/1/23 Morgan W.
Tue, 11/21/23 Matt K.

March
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 3/1/23 Morgan W.
Tue, 3/21/23 Maggie Z.

June
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 6/7/23 Lizzy C.
Tue, 6/20/23 Dan E.

September
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 9/6/23 Laura O.
Tue, 9/19/23 Jenne N.

December
D10 Meetings
<i>Streetcar Host: 5:30-8:45pm</i>
Wed, 12/6/23 Mark M.
Tue, 12/19/23 Maggie Z.

**Italicized names are pending April election and will be altered w/ whomever fills the seat, as will At-Large event assignments*

**This schedule is not comprehensive of volunteer needs but is intended to set a baseline for spreading out the workload.
Board members with more capacity are encouraged to participate as much as they are willing and able...and bring friends and family!**

Action Item

DATE:

December 12, 2022

FROM:

Officers

ITEM:

2023 Budget Approval

ACTION REQUESTED:

Moved: The board adopts the proposed operating budget for 2023.

BACKGROUND/RATIONALE:

Our bylaws (Article XI) state the fiscal year shall be the calendar year and that the board may not approve a budget projecting a deficit. Adhering to these guidelines, the following spreadsheet and the comments explain anticipated revenues and expenses for 2023.

IMPLEMENTATION:

Staff, committees, officers and the board will operate within the 2023 budget.

 2023 Budget Draft 2023.12.09

ISSUES UNRESOLVED OR YET TO BE DETERMINED:

None

2023 BUDGET Draft	2022 BUDGET	2022 ACTUALS (Dec est.)	2023 BUDGET (Draft)
REVENUE			
Grants			
All-In Recycling Activities	1,800.00	1,500.00	1,500.00
Citywide Drop-Off	3,635.00	2,530.00	2,500.00
Community Engagement Grant	70,027.00	70,027.00	70,027.00
CRWD Cleanup Grant	TBD	5,262.80	8,360.00
CRWD Churchill Rain Garden Maintenance Grant	2,000.00	410.68	2,000.00
Lawns to Legumes Grant		12,559.52	14,915.48
Events & Fundraising Income			
Barricade rentals	60.00	40.00	40.00
Community Garden Plot Fees	625.00	625.00	625.00
Garage Sale	0.00		0.00
General Fundraising, Donations, Sponsorship	2,000.00	3,468.44	17,000.00
Community Event Fundraising/Sponsorship	1,100.00	4,725.00	3,000.00
November Thanksgiving Food Distribution	2,360.00	1,960.20	2,000.00
Pass Through Offsets (New Grants)	0.00		0.00
Revenue from Reserves	1,587.98		6,000.00
TOTAL REVENUE	88,394.98	103,108.64	127,967.48
NON-PERSONNEL EXPENSES			
Ongoing			
Rent	3,360.00	3,360.00	3,600.00
Phone	1,201.08	1,218.29	1,222.56
Printing	1,820.60	1,538.64	1,902.90
Communications and Technology	2,059.00	2,687.93	2,062.25
Training and Professional Services	1,000.00	0.00	300.00
Office Supplies	500.00	152.05	400.00
Postage	200.00	290.36	300.00
Insurance (D&O/Liability/Workers Comp)	2,265.00	1,677.00	2,000.00
Accounting	3,700.00	4,474.25	5,000.00
Dues, Fees and Subscriptions	229.00	100.00	150.00
Transportation	100.00	0.00	50.00
Miscellaneous Expenses	0.00	0.00	0.00
D10 Organizational Initiatives			
Annual meeting	0.00		0.00
Board elections	1,850.00	1,884.08	1,945.00
Citywide Dropoff (staff/supplies/rentals)	835.00	923.23	1,000.00
Neighborhood Honor Roll	50.00	30.00	50.00
Speakers/Presenters	750.00	300.00	400.00
Diversity, Equity, and Inclusion Initiatives	1,000.00	145.00	1,000.00
Other Initiatives	0.00		0.00
NR Committee Initiatives			
North Dale Sd3 Winter Event (Feb 4)	175.00	71.00	175.00
North Dale Sd3 Winter Event (Feb 4) (from donati	150.00	127.24	250.00
Pickup and Party Sd4	75.00	71.00	75.00
Pickup and Party (from donations)	650.00	241.34	600.00
Como Homo	135.00		100.00
Como Homo (from donations)			50.00
Ice Cream Social	520.00	74.00	95.00
Ice Cream Social (from donations)	1,200.00	1,277.12	1,600.00
Harvest Festival event at Tilden Park	275.00	316.72	325.00
Harvest Festival at Tilden Park (from donations)	100.00	33.20	300.00
Halloween decoration contest	50.00	0.00	50.00
Halloween decoration contest (from donations)	100.00	0.00	100.00
November Thanksgiving Food Distribution	2,360.00	2,000.00	2,000.00
Holiday Decoration Contest	50.00	0.00	50.00
Holiday Decoration Contest (from donations)	100.00	0.00	100.00
Neighborhood History Project			0.00
Garage Sale			0.00
Other Initiatives	140.00		200.00
Pass Through Offsets	0.00		0.00
Environment Committee Initiatives			

2023 Budget Draft 2022.12.14

<i>2023 BUDGET Draft</i>	2022 BUDGET	2022 ACTUALS (Dec est.)	2023 BUDGET (Draft)
Community Garden	790.00	492.26	625.00
Compost Site	440.00	845.00	600.00
Tree Trek	400.00	266.49	300.00
Other Initiatives	400.00	0.00	200.00
Lawns to Legumes		12,220.52	14,915.48
CRWD Cleanup Grant	TBD	4,837.80	8,360.00
CRWD Churchill Rain Garden Maintenance Grant	2,000.00	160.68	2,000.00
<i>Land Use Initiatives</i>			
Room rental, fliers for community meetings	250.00		250.00
TOTAL NON-PERSONNEL	34,754.68	41,815.20	54,703.19
PERSONNEL EXPENSES			
Salary (ED)	41,000.00	43,748.97	50,050.00
Salary (CO)	8,840.00	9,194.28	11,960.00
Insurance Stipend			6,000.00
Payroll Tax	3,800.30	4,036.92	5,185.76
TOTAL PERSONNEL	53,640.30	56,980.17	73,195.76
TOTAL REVENUE	88,394.98	103,108.64	127,967.48
TOTAL EXPENSES (Non-personnel+personnel)	88,394.98	98,795.37	127,898.95
SURPLUS / DEFICIT	0.00	not finalized	68.53

Some of personnel expenses will be funded from CRWD, Lawns to Legumes, and other grants

Color Key (General guide, not binding)

Less Flexible (Bills, Payroll) - City Grants

Non-City Funding and passthrough (CRWD, Fundraising)

City Grant Funded